

**FORMAT OF NO OBJECTION CERTIFICATE (NOC) TO BE SUBMITTED BY THE FACULTIES ALONG WITH  
ONLINE APPLICATION FOR FOREIGN TRAVEL IN SOAFT**

(The scanned copy in .pdf format should be uploaded along with the online application)

Date:.....

To,

.....  
.....  
.....  
(Name & Address of Sanctioning Authority)

Sir/Madam,

**Sub: SOAFT-NOC for foreign travel of faculty-reg.**

Our faculty Dr./Mr./Mrs./Miss.....(Name)  
.....(Designation).....(Department)

has requested for foreign travel. The detail of the travel is as follows:-

Visiting Country	
Passport No. and Expiry Date	
Name and duration of the Programme	
Purpose of Present Visit	
Address of the organizing agency	
Remaining Period of Service	
Details of pending disciplinary action / Vigilance enquiry, if any	
Details of previous foreign programmes performed (Specify whether Govt. sponsored or by direct invitation)	
Has the previous foreign programmes report been submitted to the Sanctioning authority/ Government?	

**We wish to inform you that, we have no objection for the same.**

**Yours faithfully,**

(Signature with Name & Designation)  
Head of the Department

(Signature with Name & Designation)  
Head of Institution/College

(office seal)